

## Module Development Guideline Checklist

Complete the following checklist to ensure your module matches competencies, objectives, exercises, and evaluation in an integrated instructional design.

<b>Module Review</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
<b>Objectives</b>			
The objectives are listed on the first page of the module (after the module title page).			
There are 3 to 6 objectives in the module.			
Each objective is tied to the evaluation through an exercise or a question.			
The objectives can be measured as met or not met in the module (specific, measurable, observable).			
<b>Competencies</b>			
The competencies identify what participants need to know to complete their job.			
The key competencies are tied to an objective.			
<b>Exercises</b>			
There is at least one exercise tied to each performance objective (requires a participant to perform a task).			
<b>Evaluation</b>			
Each objective is tied to a question or an exercise.			
An evaluation for each performance objective can be used in conjunction with the associated exercise.			
The correct information to answer each question can be identified by page number.			
I can match each objective to a question or exercise.			

